



# EMMANUEL EPISCOPAL CHURCH

THE PARISH OF EMMANUEL CHURCH  
ONE HUNDRED NINETEENTH  
ANNUAL MEETING  
SUNDAY, JANUARY 22, 2012

ANNUAL REPORT FOR YEAR 2011  
BUDGET FOR YEAR 2012



## OUR MISSION

Emmanuel Church provides a spiritual home for those seeking to celebrate God's love, participate in caring fellowship, and faithfully serve the community.



# THE PARISH OF EMMANUEL CHURCH

## AGENDA FOR THE 119<sup>TH</sup> ANNUAL PARISH MEETING

SUNDAY, JANUARY 22, 2012

<b>Opening Prayer</b>	<b>The Reverend Robert Edson</b>
<b>Quorum- Attendance Sheet</b>	
<b>Reading of the Warrant</b>	
<b>Signing of the By-Laws by new members</b>	
<b>Clerk's Report</b>	<b>Gail Halpin-Evans</b>
Minutes of the 118 <sup>th</sup> Annual Meeting January 23, 2011	
<b>Treasurer's Financial Report</b>	<b>John Goey</b>
Finance Committee Report	
2011 Actuals - 2012 Budget -Treasurer's Report	
Assets, Liabilities and Funds, December 31, 2011	
<b>Parish Priest Report</b>	<b>The Reverend Robert Edson</b>
<b>Senior Warden's Report</b>	<b>Jonathan Cleveland</b>
<b>Property Report</b>	<b>Terri Halliday</b>
<b>Membership Report</b>	<b>Jonathan Cleveland</b>
<b>Nominating Committee Report</b>	
Election of Officers, Vestry Members, Delegates	
<b>Proposals for the Good of the Parish</b>	
<b>Adjournment</b>	

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## WARRANT

THE PARISH OF EMMANUEL CHURCH  
WEST ROXBURY, MASSACHUSETTS  
119TH ANNUAL PARISH MEETING

SUNDAY, JANUARY 22, 2012

(SNOW DATE: JANUARY 29, 2012)

The 119<sup>th</sup> Annual Meeting of the Parish of Emmanuel Church, 21 Stratford Street, West Roxbury Massachusetts, will be held in the Parish Hall on Sunday, January 22, 2012 immediately following the 10:00 a.m. Service, to act on the following:

- 1) The election of Officers of the Parish
- 2) The election of the persons to serve on the Vestry
- 3) The election of one Delegate and one Alternate Delegate to represent the Parish at the Convention of the Episcopal Diocese of Massachusetts
- 4) The election of five Delegates to represent the Parish in the Neponset River Deanery and such other delegates as may come before the meeting
- 5) The presentation and receipt of reports from all Parish Officers and organizations and, the conducting of such business as may appropriately come before the assembly.

A handwritten signature in blue ink, appearing to read "Jonathan Cleveland".

Jonathan Cleveland, Senior Warden

MINUTES FROM THE 118TH ANNUAL PARISH MEETING · SUNDAY, JANUARY 23, 2011

The meeting was held in the Parish Hall and Fr. Brian opened the meeting at 11:54 a.m. with Prayer.

Attendance was taken and by-laws were signed. A quorum was confirmed. The Warrant was read by Gail Evans, Clerk of the Vestry.

The Clerk's Report of minutes from the 117th Annual Meeting held January 24, 2010 was reviewed. A motion to accept the report was made and seconded. There were no questions, comments or exceptions. The motion was unanimously accepted without opposition or abstentions.

### **Treasurer's Financial Report — John Gooley**

John referred to the separate handout for the financial reports because his computer crashed and the budget document had to be recreated. John noted that the 2011 budget only extends 6 months so that the Finance Committee could present a balanced budget for the first half of the year and can work to balance the remainder of the year's budget. Major expense increases are for utilities not because of increased consumption but due to increased rates and diocesan assessment due to a new formula being used by the Diocese. A small decrease in usage income is included since the music teacher will no longer be using Emmanuel for her regular lessons. John thanked the other members of the Finance Committee for all their work throughout the year and on these reports: Michael Delia, Mark Skillman, Chris Revellioty, Virginia Lamb and to Cathy McCarthy, Assistant Treasurer.

Motion made and seconded to accept each of the Finance Committee reports: 2010 in Review (narrative), 2011 Budget (narrative), the Report of 2010 Actual to Budget, the Report of January – June 2011 Budget and the statement of Assets, Liabilities and Funds as of December 31, 2010. With no further questions, the motion was approved by all with no objections or abstentions

### **Priest-in-Residence Report — Father Brian Murdoch**

Father Brian presented his report for each of the seasons. He acknowledged the continued work with the Strategic Plan and the work of the Vestry. He recalled what a positive experience it was when some of the congregation from St Matthews Syrian Orthodox Church used our space during much of 2010 for their worship and parish live together. Fr. Brian also recalled each of the major parish efforts and services, including Holy Week, Easter, Blessing of the Animals, Christmas, a wedding, baptism and memorial service.

A motion was made to accept the Priest-in-Residence Report, seconded, and with no further questions or discussion; the motion passed unanimously with no objections or abstentions.

### **Senior Warden's Report — Susan Kryczka**

Before presenting her report, Susan paused to comment on how gorgeous the report is again this year and thanked Jonathan Cleveland for producing it. The Parish acknowledged its agreement with applause. Susan introduced her report by saying that she's been coming for 6 years and shared how she became active. Susan said that she had overheard Chris saying Emmanuel needed someone for Vestry and she volunteered...and that was the beginning of her path to Senior Warden.

Susan then highlighted the progress with our Strategic Plan and highlighted some of the key 2010 key activities and accomplishments that were completed as a result of our parish responding to the hard work of our two committees: Membership and Finance. She then highlighted special thanks for specific contributions: Jonathan and Michael for hosting so many gatherings; Cathy & John for keeping the bills paid (and worrying about how to do it); Cathy for making sure some of our non-driving parishioners get to church; and to Fr Brian for always going above and beyond what we see on Sundays when someone is in need.

Susan summarized her view of our Parish — "Everyone is like a good neighbor — never fails to respond to a request for help but also minds its own business." Susan thanked the parish for their support during her time as Senior Warden and spoke about some of the Parish activities she would be involved in during 2011 when she is no longer Senior Warden. She added that she is "happy to hand off the key to mailbox and front door!" and expressed her excitement about the new leadership.

There was a motion to accept the Senior Warden's report, seconded and then unanimously accepted with no objections or abstentions. Father Brian then commented on Susan's faithfulness and her ability to "make it happen."

### **Property Report — Terri Halliday**

Terri opened her report by stating that 2010 was the 4th year in a row without any major property repair. Terri recognized Albert Belazarus and said "I cannot say enough about Albert and his unique set of talent and skills to both keep our property safe and sound AND to beautify it." Terry mentioned that the garden was beautiful and noted that Beth Doris Gustin had ended up with poison ivy in the process! Terri noted that we anticipate the need to looking at replacing the roof sometime in the future.

Father Brian recognized all that Terri does — in addition to overseeing the property, she is also the first one to arrive every Sunday to ensure that the church is open, that lay servers and readers have what they need and to be sure the coffee is ready. Fr. Brian then invited questions or comments about Property report. There were none.

## MINUTES FROM THE 117TH ANNUAL PARISH MEETING › SUNDAY, JANUARY 23, 2011

A motion was made to accept the Property Report. The motion was seconded and unanimously passed with no opposition and no abstentions.

Before moving to the “Other Reports,” Father Brian kicked off the Parish’s thanks to Susan Kryczka for her years of service as Senior Warden. He presented Susan with a gift from the Parish — a Blessing of the Animals calendar from St. John the Divine in NYC. Cathy presented Susan with a gift certificate from the Parish and noted: “Susan is a fantastic woman, always steps up — whether for altar, lector, etc. Cathy recognized the time Susan has given and her many talents. Jonathan Cleveland presented an hour glass. Virginia gave Susan a gift and that included a memory book with a picture of a 1926 Sears Gallagher work of St. Paul’s Cathedral. Fr. Brian also presented Susan with a black cassock.

### Membership Committee Report — Jonathan Cleveland

Jonathan noted that 2010 was a busy year for Membership Committee work. He reported that we had 36 pets at the celebration of the Feast of St. Francis. Our Christmas open house was successful and one member’s sister-in-law stepped up to help with face painting and crafts. We are starting to plan a Lenten series not only for ourselves but also as a way to get more information about who we are out into the neighboring community. We instituted “Clean Up Days” which have been successful, thanks to everyone who participated. Jonathan closed by saying: “ We still have a lot of work to do with membership and planning - thanks to all who have chipped in to date and, if anyone in the Parish wants to join a committee, please see me.”

A motion was made to accept the Membership Committee’ Report. The motion was seconded and unanimously passed with no opposition and no abstentions.

### Nominating Committee Report

Gail read the Nominating Committee Report. A motion was made to accept the report and to elect those named as Officers, Vestry Members and Delegates. There were no questions or comments and the motion was seconded and unanimously passed with no opposition or abstentions.

### Other Reports

A motion was made to accept the “Other Reports” - Lector, Ministry, Music, Eucharistic Ministries, Coffee Hour, and Altar Guild Reports. There were no questions or comments and the motion was seconded and unanimously passed with no opposition or abstentions.

### Proposals for the Good of the Parish

Dolores Miller expressed her appreciation to Chris and Carla Revellioty and to Terri Halliday for their work with the children to incorporate them in to our life and worship. When visitors come, they can see how we welcome children.

Father Brian also mentioned that in a few weeks Lent will begin and we should think about whether we want to have a breakfast and a series.

Father Brian led the Closing Prayer at 12:50 p.m. and the 118th Annual Meeting adjourned at 12:55 p.m.

*Respectfully submitted, Gail Evans, Clerk of the Vestry*

## The Parish of Emmanuel Church Minutes from the Special Parish Meeting Wednesday, June 22, 2011 at 6:00 p.m.

Attendance was taken and by-laws were signed. A quorum was confirmed. The Warrant was read by Gail Evans, Clerk of the Vestry. The Warrant stated that the purpose of the meeting was for the presentation and receipt of reports from Parish Treasurer and a vote on the budget for July-December 2011.

### Finance Committee Report

The July-December 2011 Budget was presented. It was noted that there is a new line item for ‘New pledge goal’ which ties to our Strategic Plan. A one-time expense category for this time frame that we have will be the cost of supply priest estimated at \$7,739, with Fr. Brian’s departure. Overall this budget has a deficit of \$5,108 even with that onetime expense category.

Year-to-date with the cost of fuel we have had a deficit of \$6,251 resulting in an overall deficit of \$11,539. We are also hoping to further close that gap and we continue to explore usage income in ways such as reaching out to caterers for their interest in the kitchen and parish hall. We are working with the Diocese to reduce our assessment.

A motion was made to accept the Finance Committee Report of the 2011 Budget including the July-December 2011 Budget portion. The motion was seconded and unanimously passed with no opposition and no abstentions.

The meeting adjourned at 6:25 p.m. and was followed by a Parish ‘cookout’ (where chefs cooked outside in the downpour) and all enjoyed a farewell party with Fr. Brian.

*Respectfully submitted, Gail Evans, Clerk of the Vestry*

## FINANCE COMMITTEE REPORT

### 2011 in Review

At the beginning of 2011 we presented a budget that was divided into two halves, as we attempted to maintain a balanced budget for the whole year. 2011 turned out to be a year of major transition for the Parish, but ultimately this was a very positive experience for our faith community as a whole. The change in leadership with the coming of Fr. Robert Edson, with the exciting promise of renewal that the New Dreams, New Visions program brings to Emmanuel, and the ongoing implementation of our Strategic Plan has brought a new vibrancy and enthusiasm to our parish family.

During this period of transition we did incur some unbudgeted expenses in the latter half of the year. This included a customary salary and benefits payment of \$11,185 prescribed by the Diocese for our beloved Fr. Brian's six years of dedicated service to Emmanuel. Largely as a result of these extra-ordinary expenses, in addition to a significantly increased Diocesan Assessment for 2011 of \$8,975.00, we ended the year with a deficit just shy of 12,000 dollars.

Rental of the rectory continued to provide a significant source of income for us, and thanks to the tireless work of Cathy McCarthy and Mark Skillman, we currently have a full house of appreciative tenants for the first time in several years.

We have seen steady growth in regular attendance over the past year, and also an increase in the number of pledging members by four, to a current total of 20. We hope to see steady and continued growth in membership in the upcoming year, and will work closely with the Membership committee to bring this to fruition.

### 2012 Budget

The financial health of the Parish of Emmanuel Church over the past 48 months of my tenure as Treasurer has improved and we can look forward to an upward trajectory for the coming year.

From the deficit that we incurred in 2012, we present a conservative budget that anticipates a modest surplus of more than 21,000 dollars. A number of factors have enabled this turnaround, including significant savings in terms of relief from the payment of clergy benefits for medical insurance and retirement pension that amount to about \$10,000 that the New Dreams, New Visions initiative provides, a reduced Diocesan assessment payment for 2012, stability in fuel prices and the continued generosity of the Parish as a whole. This is evident in the increase in pledged giving we have seen promised for the coming year.

Ongoing efforts to leverage potential income opportunities with Hall space rental, grant applications and strategic partnerships continue to be explored. We look forward to another challenging year, and hope that with hard work and prayerful contemplation we can rise to the challenge.

As always, the generous support of my multi-talented co-members of the Finance committee, Michael Delia, Chris Revelioty, Mark Skillman and my Assistant Treasurer, Cathy McCarthy, is gratefully acknowledged.

*Respectfully submitted,*



*John Gooley, Treasurer*



## FINANCE COMMITTEE REPORT

**Assets, Liabilities, and Funds Arising from Cash Transactions**For the Year Ending December 31, 2011 *(Rounded to the nearest dollar)*

<b>Assets</b>	
Citizens Business Partners Checking	7,103
Citizens Business Savings (Grant monies)	2,743
Citizens Money Market	631
Cooperative Bank CD @ 0.600 %	1,690
Shares Coca-Cola 50 @ \$69.97	3,499
Buildings and Contents (insurance value)	2,700,000
<b>Total Assets</b>	<b>2,715,666</b>
<b>Liabilities</b>	
Accounts payable	0
Stokes Loans	12,929
<b>Total Liabilities</b>	<b>12,929</b>

**Parish of Emmanuel Church Report of 2011 Actual and 2012 Budget**

	2011 Budget	2011 Actual	Difference	2012 Budget
<b>INCOME</b>				
Pledge	35,332.00	35,425.00	93.00	42,169.00
Non-Pledge Income	2,800.00	2,635.00	-165.00	2,800.00
New Pledge Goal	5,000.00	0.00	-5,000.00	6,000.00
Plate	1,500.00	2,116.00	616.00	2,000.00
Easter	750.00	860.00	110.00	800.00
Christmas	1,500.00	1,630.00	130.00	1,500.00
Faith in God	4,801.00	544.00	-4,257.00	2,000.00
Inti/Birthday	20.00	14.00	-6.00	60.00
Interest Income	200.00	60.31	-139.69	150.00
Investment Income	90.00	70.50	-19.50	80.00
Usage (1)	32,720.00	33,935.50	1,215.50	41,940.00
Special events	0.00	0.00	0.00	0.00
Fundraising	0.00	114.00	114.00	1,000.00
Gifts	3,700.00	5,100.00	1,400.00	1,000.00
Poland Fund	525.00	525.00	0.00	525.00
<b>Operating Income</b>	<b>88,938.00</b>	<b>83,029.31</b>		<b>102,024.00</b>
Altar Guild Funds	600.00	1321.75	721.75	800.00
Memorial Funds	300.00	771.00	471.00	200.00
<b>Non-Operating Income</b>	<b>900.00</b>	<b>2,092.75</b>		<b>1,000.00</b>
<b>TOTAL INCOME</b>	<b>89,838.00</b>	<b>85,122.06</b>		<b>103,024.00</b>
In-kind donations		<b>5,106.40</b>		

## FINANCE COMMITTEE REPORT

## Parish of Emmanuel Church Report of 2011 Actual and 2012 Budget

	2011 Budget	2011 Actual	Difference	2012 Budget
<b>EXPENSES</b>				
<i>Salaries</i>				
Rector (priest in Residence)	14,000.00	18,520.00	4,520.00	15,500.00
Supply Priest	7,739.00	1,120.00	-6,619.00	640.00
Sexton	2,340.00	2,415.00	75.00	2,340.00
Organist - Supply	4,400.00	4,500.00	100.00	4,800.00
<b>Salary Totals</b>	<b>28,479.00</b>	<b>26,555.00</b>	<b>-1,924.00</b>	<b>23,280.00</b>
<i>Benefits</i>				
Rector's Medical/Dental	10,659.00	6,311.00	-4,348.00	0.00
Rector's Pension	3,360.00	2,310.00	-1,050.00	0.00
Rector's Auto	2,296.00	1,918.89	-377.11	2,078.00
Rector's Dues	0.00	0.00	0.00	0.00
Rector's Discretionary	0.00	21.89	-21.89	250.00
<b>Benefits Total</b>	<b>16,315.00</b>	<b>10,561.78</b>	<b>-5,753.22</b>	<b>2,328.00</b>
<i>Utilities</i>				
Fuel - Church (2)	18,480.00	18,152.00	-428.00	18,480.00
Fuel - Rectory (2)	8,240.00	8,042.33	-197.67	8,240.00
Fuel Service	270.00	937.11	667.11	300.00
Gas - Church	1,030.00	817.86	-214.14	500.00
Gas - Rectory	200.00	167.19	-32.81	200.00
Electric - Church	1,750.00	1,624.11	-125.80	1,600.00
Electric - Rectory	1,300.00	1,585.55	285.55	1,600.00
Water & Sewer (C & R)	1,850.00	2,139.81	289.81	2,200.00
<b>Utilities Total</b>	<b>33,120.00</b>	<b>33,465.96</b>	<b>345.96</b>	<b>33,120.00</b>
<i>Property</i>				
Repairs - Church	1,100.00	216.89	-883.11	1,200.00
Repairs - Rectory	500.00	713.95	213.95	900.00
Property Insurance	5,196.00	6,260.82	1,064.82	5,292.00
Liability Insurance	0.00	0.00	0.00	0.00
Supplies	300.00	0.00	0.00	0.00
Snow Removal	250.00	0.00	-250.00	500.00
Lawn	150.00	0.00	-150.00	150.00
Church Alarms	250.00	243.00	-7.00	250.00
Property Other	0.00	0.00	0.00	0.00
<b>Property Total</b>	<b>7,746.00</b>	<b>7,434.66</b>		<b>8,292.00</b>



## FINANCE COMMITTEE REPORT

expenses continued

	2011 Budget	2011 Actual	Difference	2012 Budget
<i>Other Expenses</i>				
Postage	50.00	0.00	-50.00	130.00
Copier	460.00	181.98	-278.02	720.00
Telephone	1,931.00	1,924.68	-6.23	2,160.00
Office Supplies	270.00	426.65	156.65	400.00
Bank Charges	60.00	155.82	95.82	120.00
Church School	0.00	109.00	109.00	150.00
Parish Life	0.00	100.52	100.52	100.00
Organ Maintenance	0.00	681.70	681.70	0.00
Worship & Outreach	184.00	327.53	-143.53	300.00
Communications	0.00	0.00	0.00	0.00
Promotion	1,150.00	3,391.00	241.00	4,500.00
Mission-outreach comm'tee (3)	0.00	0.00	0.00	1,000.00
Miscellaneous	0.00	0.00	0.00	0.00
Other Expenses	0.00	0.00	0.00	0.00
Parish Mission	150.00	200.52	50.52	200.00
Altar Guild Expenses	100.00	809.70	709.70	700.00
<b>Total Other Expenses</b>	<b>4,355.00</b>	<b>8,309.10</b>		<b>10,480.00</b>
Diocesan Assessment (4)	2,000.00	6,718.97	4,718.97	250.00
Stokes Loan Repayment	4,030.00	4,029.96	-0.04	4,030.00
	<b>6,030.00</b>	<b>10,748.93</b>	<b>-1.00</b>	<b>4,280.00</b>
<b>Total Expense</b>	<b>96,045.00</b>	<b>97,075.43</b>		<b>81,780.00</b>
<b>Net Income</b>	<b>-6,207.00</b>	<b>-11,953.37</b>		<b>21,244.00</b>

**Footnotes**

1. Rectory rental 35,640.00, Hall rent 6,300.00
2. Calculated 7,300 gallons @ \$3.66/ gallon for fuel
3. New item for 2012
4. Estimated after Roslindale fund credit applied

PARISH PRIEST REPORT



**The Reverend Robert Edson**

Since arriving in September at Emmanuel Church, I have been impressed with your determination to grow into a viable and vital parish. The good work that has been done with strategic planning is essential is assessing where you have been, where we are now and where we are headed in the future. Your willingness to be part of the pilot program of New

Dreams/New Visions is encouraging. We are fortunate to have the help and guidance of the wider church.

We are focused on the essentials: starting a Sunday Church School, providing an adult program in Christian formation, and sprucing up the church to make it more welcoming. We must continue to reach out to those in the neighborhood to who are looking for a church home. The most effective form of evangelism is still one to one personal invitations to people to be part of our life together. We are here for those seeking a functional church that will be a source of hope in their lives. We must keep the vision that provides that sense of hope. Right now, our numbers are at a minimum to sustain ourselves as a viable parish, but we can do it. Jesus began with even fewer.

I am grateful to each of you for your dedication and commitment to keep Emmanuel Church on track as a Christ centered parish in the Diocese of Massachusetts.

Robert Edson



SENIOR WARDEN'S REPORT

The year of 2011 at Emmanuel has brought many challenges with hopes and dreams recognized and realized as we embark on a new chapter. As the new Senior Warden, my goal is to bring a vibrant and energized outlook to Emmanuel—an outlook that will substantiate the vision we have been working toward in the Strategic Plan for the good of Emmanuel and it's future. Before I continue, I can't thank the past Senior Warden, Susan Kryczka, enough for her invaluable guidance to me. She has been a source of information, inspiration, and just plain old facts for the past year.

With a sincere farewell to Father Brian Murdoch, I think I am safe in saying that all of us wish him the best in his future endeavours. After seven years of service to Emmanuel, our paths parted ways this year and he will always be remembered for his warmth and sincerity to each and every one of us. His departure in early summer led us to be treated to the wonderful world of Father Bob Bela, who was our Priest until mid September. I can't call him "supply" when he was already a true parishioner of Emmanuel and loved by all. We cannot thank him enough for his service to us and answering his own, if brief, call to Emmanuel. We all thank you, and love you, Father Bob.

During this past summer, we had the truly fulfilling opportunity to become embraced by the Diocese. Their recognition of Emmanuel as a vibrant community led us to be invited to be part of the pilot program for New Dreams/New Visions. NDNV was designed to partner small, but vibrant, parishes with retired Priests that were looking to be in active parish life again. This new pilot program was perfect timing for Emmanuel, we were the perfect outline of the type of parish the program was designed for and it matched us with the perfect Priest—The Reverend Robert Edson.

In mid September, Fr. Robert joined Emmanuel as Parish Priest. I am so proud of the Vestry of 2011 for steering us through this transition and bringing Fr. Robert on board. His insight and experience has been a wonderful asset to Emmanuel. At his design, we have put the interior structure of the church back in order, created a Sunday School, and have been given the opportunity to participate in Adult Formation classes, which he created.

Our continued hard work via the Strategic Plan has paid off. The Finance committee has worked incredibly hard to balance our budget and create new revenue streams. A big thank you to John Gooley for his years of service as Treasure, and to Mark Skillman and Cathy McCarthy for managing the Rectory. The Membership committee has worked at creating events and new ideas to bring members into Emmanuel. Our website now features Fr. Robert's sermons, and the Newsletter has been a wonderful tool to keep Emmanuel parishioners up-to-date.

Many decisions had to be discussed and made throughout the year, and all at the hands of the parishioners of Emmanuel. The Vestry of 2011 needs to be commended for an incredible year of hard work and decision making for our future.



My dreams and goals for Emmanuel are the same as yours, and I will do my best to continue our work in keeping Emmanuel an incredible place of worship and a loving community for all. The work is hard, but it is sustainable through all the valuable contributions each of you make on a daily basis. I invite you to join me and the new 2012 Vestry to make Emmanuel better than ever.

My Thank You list is hardly capable of illustrating what I truly feel, but an attempt to put it on record follows:

Virginia Lamb for her years of service as Parish Historian; Dolores Miller and Carla Reveliotty for building a Sunday School that leaves all children smiling and eager; Susan Kryczka for her continual support and guidance; Bob Feathers for showing up when asked—no questions asked; John Gooley for being there whenever I turned around; Joan Tolosa for putting a smile on my face when I needed it; Teresa Cheney for getting the bulletin out every week; Albert for his incredible talents; Esther Aulenback for always being there for a warm “hello”; Chris Reveliotty and Terri Halliday for everything that has anything to do with Building and Grounds; Mark Skillman for being the voice of reason; Kathy Wilson for always saying “yes”; Jane Casamajor for showing how real work is done; Fr. Bob Bela for a great summer; Heather Montana for the music; Allison Griggs and Janine Hollon for demonstrating what new parishioners can bring; Ed Fleming and Frank Busconi for showing me the future of Emmanuel; Gail Evans for showing me the importance of the past; Helen Lacouture for being my barometer in matters of conscience; Cathy McCarthy for being a pillar of faith; Michael Delia for being the architect of hope; and Father Robert for bringing what he brings so well to Emmanuel.

The list seems short in comparison to what I feel about all parishioners at Emmanuel. Each and every one of you bring something special to the table, and as we prepare for our future...I know your gifts will shine.

*Respectfully submitted,*

*Jonathan Cleveland, Senior Warden*

## PROPERTY REPORT

In 2011 we were fortunate not to face any major or costly repairs to the Rectory or the Church. This does not discount the fact that we have done spot repairs on the Church roof that has led to leaks damaging our ceiling. At some point, hopefully not too soon, we will need to look at replacing all or parts of our roof.

The cost of oil has remained stubbornly high and we constantly find ways to reduce or control heat costs. There have been proposals to change our heat source to gas and we currently have timers on the heat controls to some of the larger areas of usage. Heat costs, however, will continue to be a concern for future years.

For electricity, we have switched to energy efficient lights for almost all lighting. As we have returned to using the High Altar for weekly Communion all the blown lights on the Chancel have been replaced so that the Altar is properly lit.

The interior of the Church continues with improvements thanks to the efforts and talents of Albert. He repaired and painted the far front Lector side of the ceiling and wall. This was one of the areas damaged by a roof leak. The finished product looked great for the Christmas Eve Service.

At Father Robert's request the Sanctuary was returned to its original set up of pews. This was thought to be most appropriate for Emmanuel's needs and desires for their worship space. Some of the front pews still need to have their kneelers installed.

Our outside space, which we are blessed to have, continues to be the recipient of the efforts from the many who love to garden. In 2011 the garden committee added some perennials into the sidewalk garden mix. The bounty of the blooms and all the bright colors along the front entryways made for a very pleasant trip! We also removed the wrought iron gates from the front of our entry doors. This not only brightens the space but it makes our beautiful Church far more welcoming. Thank you Father Robert for that insightful suggestion.

Special thanks to: Albert for all the gifts of art/restoration that he brings to Emmanuel. Thanks also for his efforts to maintain our lawn and clear out our gardens at the end of the season. Very special thanks for his efforts during early 2011 snowstorms.

Special thanks to: John Gooley and Chris Reveliotty for their heating and electric skills.

Special thanks to: Jonathan Cleveland and the garden committee: Bob Feathers, Mark Skillman, John Gooley, Susan Kryczka, Helen Lacouture, Gail Halpin-Evans, Terri Halliday.

Very special thanks to all our Parish for the many things we do because we are people of faith and we are grateful that God has chosen us as stewards of this gracious House of Worship.

*Respectfully submitted by Terri Halliday*

## ALTAR GUILD REPORT

The Altar Guild continues its faithful service. Parishioners who regularly gave of their time to Altar Guild this past year included Susan Kryczka, Virginia Lamb, Helen Lacouture, Cathy McCarthy, Terri Halliday, Beth Doris Gustin, Dolores Miller, Alexis Fredericks, Elaine Vaudreull, Ed Fleming and Gail Evans. Thanks to all others who have also pitched in to help throughout the year with tasks from simply grabbing a polishing cloth or helping to clear after a Sunday service to hanging wreaths to setting up and decorating candelabras to mending/sewing and washing/ironing the altar linens.

Welcome to new Guild member Ed Fleming!

Thank you to Father Robert for the green hangings (new to Emmanuel)! They are beautiful.

A very special thank you to Susan Kryczka and to Helen Lacouture who performed the lion's share of the ongoing work this past year.

I am also grateful that Helen and Susan agreed to each assume the role of 'Co-Director' of the Altar Guild in 2012.

As I step across from the director role to the member role, I express my gratitude to everyone who has answered my many requests for help. I also reflect on the friendships formed over the years by those who serve. I believe that the depth of some of those relationships might not have otherwise occurred without that special bond that forms through the shared act of faithfully preparing God's Altar for God's people and it provides its own gift back to those who participate. The Altar Guild warmly invites new members to join this very special ministry. We always need additional hands; so please feel free to ask any member of the Guild if you want more information about this rewarding and important part of our worship life.

*Respectfully submitted by Gail Evans, Altar Guild Director*

## LECTOR MINISTRY REPORT

The Ministry of the Lay Lector is an important part of the modern service. The role of the Lector is to proclaim the Word of God from the Old and New Testaments. There is something deeply meaningful when the ancient lessons of the Prophets and Apostles are brought forward not by those in the formal authority of the Church structure but by those very faithful that they sought to teach. Come, participate in this fulfilling Ministry and ensure that the storytelling continues.

Thanks to all who told the story in 2011: Susan Kryczka, John Gooley, Virginia Lamb, Ed Fleming, Chris Revelioty, Gail Halpin-Evans, Guest Lector – Nina Leeks, Terri Halliday.

*Respectfully submitted by Terri Halliday,  
Lector Ministry Coordinator*



## MEMBERSHIP/WORSHIP REPORT

The Membership/Worship Committee continued to work on a monthly schedule, based on the work outlined in the Strategic Plan. Highlights of the year included a night out at West on Centre, Annual Yard Sale, Blessing of the Animals, Annual Christmas Open House and...our first Newsletter in years!

The Blessing of the Animals for the Feast of St. Francis attracted over 20 pets including a turtle and a ferret. Our Annual Christmas Open House had Santa arriving from "the rooftop" and was well attended with children making ornaments for the children's Christmas tree.

Our new newsletter, on a bi-monthly basis, has been a success in illustrating life at Emmanuel. The 4 page, full-color newsletter features articles on current events, upcoming events and historical facts about Emmanuel.

With the arrival of Father Robert Edson, we formed an official Sunday School for Children with Carla Revelioty and Dolores Miller creating the curriculum. Fr. Rober started Adult Formation classes on Tuesday evenings and the topics ranged from learning about the Muslim faith to St. Mary with evening prayer. Parishioners and visitors attended.

Our efforts through the Strategic Plan have kept membership and attendance up, and we experienced a higher number of attendees in the summer months than ever before. We continue to work on new ways to attract people to the wonderful things that Emmanuel has to offer.

*Respectfully submitted by Jonathan Cleveland,  
Chair of Membership Committee*

## MUSIC REPORT

Few in the Episcopal faith would underestimate the importance of music in our service. The beauty of our spiritual hymns and our voices raised in song bring our love of worship to a place that often the spoken word cannot. In the first half of 2011 we were fortunate to have the talents of several professional organists visit Emmanuel. The best news for music in 2011 came in the fall when Heather Montana joined Emmanuel as our full time Music Director. The gift of music that she has brought to Emmanuel is one of the very bright stars guiding us forward as we continue to build our music program and hopefully see the emergence of a weekly choir, under the direction of Ms. Montana, in 2012.

We also send thanks to all who have contributed their time and talent in lending their voices to the Choir for the holiday season: Susan Kryczka, Gail Halpin-Evans, Cathy McCarthy, Helen Lacouture, Michael Brady, Terri Halliday.

*Respectfully submitted by Terri Halliday,  
Music Ministry Coordinator*

## EUCHARIST MINISTRIES REPORT

The Eucharist; a thanksgiving, the Episcopal Church's Holy Communion. We at Emmanuel are fortunate to have a committed laity willing to participate in the holy ritual at the altar, those who consider this ritual so vital. In the fall Emmanuel returned to the High Altar for the weekly practice of giving and receiving communion. Although this required some additional training with Father Robert, our lay ministry continued to step forward in their service to Emmanuel and to God.

The role of Crucifer is very important in our service. At Emmanuel, the Crucifer lights and extinguishes the service candles and carries the Cross during the procession and recession. Father Robert has asked that the Crucifer also accompany the Reading of the Gospel, a welcomed time honored practice that Emmanuel has not seen for some time.

Special thanks to all who stepped forward to serve in 2011:

Chalice Bearers: Susan Kryczka, John Gooley,  
Gail Halpin-Evans, Terri Halliday

Crucifers: Susan Kryczka, John Gooley,  
Alexis Fredericks, Terri Halliday

*Respectfully submitted by  
Terri Halliday,  
Lay Eucharist Coordinator*

## STRATEGIC PLAN REPORT

In 2011, Emmanuel Church continued to make steady progress towards achieving the overarching vision and goals articulated in the **“Strategic Plan 2010-2015: A Time for Reflection, Renewal, Action and Hope.”** On December 1, 2011, fifteen members of the parish met to review the past year and begin to develop plans for Year Three of the strategic plan's implementation.

Some of the major accomplishments in Year Two that were cited by the planning meeting participants included, but were not limited to: improved financial outlook, increased membership and participation, expanded adult formation activities, creation of a Sunday school, new organist, new church newsletter, joining the New Dreams/New Visions program, securing Father Robert Edson as the clergy, and general feeling of optimism towards the future.

Because of the progress made over the past year, the following five major opportunities were identified as growth opportunities for Year Three strategic plan's implementation:

1. Intensive and Diversify Membership Recruitment Strategies & Marketing
2. Increase in Membership = Increase in Pledges/Resources
3. Deepen Relationship & Resources from Diocese (New Dreams/New Visions)
4. Develop Intentional Mission and Outreach Activities
5. Expand Adult Formation Activities & Education Programs for Children
6. Beautify and Repair Church Building/Grounds by Securing New Resources

Thank you to the following parishioners who took part of this important planning discussion: Jonathan Cleveland, Kathy Wilson, Bob Feathers, John Gooley, Gail Halpin-Evans, Terri Halliday, Susan M. Kryczka, Helen Lacouture, Cathy McCarthy, Carla and Chris Revelioty, Mark Skillman, Ed Fleming, Frank Busconi, and Michael Delia. Also, thank you to Diocesan Consultant Helen Daly for attending and her input.

If you don't have a copy of the Strategic Plan, please ask and we would be happy to give you one.

*Respectfully submitted by Michael Delia*



## NOMINATING COMMITTEE REPORT

### THE PARISH OF EMMANUEL CHURCH — VESTRY FOR 2012

#### Officers of the Parish one-year term

Senior Warden	Jonathan Cleveland
Junior Warden	Terri Halliday
Treasurer	John Gooley
Assistant Treasurer	Cathy McCarthy
Clerk	Kathy Wilson

#### Vestry Members:

Three-year term	Courtney Barth
Three-year term	Ed Fleming
Two-year term**	Frank Busconi
Two-year term*	Michael Delia
One-year term*	Helen Lacouture
One-year term**	Mark Skillman

#### To represent the Parish at Diocesan Convention of the Episcopal Diocese of Massachusetts

Delegate – Jonathan Cleveland  
Alternate – Delegate John Gooley

#### Delegates to represent the Parish in the Neponset River Deanery

Susan M. Kryczka, Gail Halpin-Evans, John Gooley, Jonathan Cleveland

#### Nominating Committee:

Fr. Robert Edson, Susan Kryczka, Cathy McCarthy, Jonathan Cleveland

#### Thank you to Vestry members who are leaving the Vestry after years of service:

Bob Feathers and Gail Halpin-Evans

\*Completing a full term approved at a previous annual meeting.

\*\* Completing the remaining terms for previously elected members who could not fulfill their term.



#### Mission

*“Emmanuel Church provides a spiritual home for those seeking to celebrate God’s love, participate in caring fellowship, and faithfully serve the community.”*

#### Tagline

*“Welcoming God. Welcoming community. Welcoming you.”*

#### Vision

*“We seek to create a welcoming, warm, and vibrant church that nurtures spiritual growth in people of all ages and backgrounds, and faithfully serves the community on a sound fiscal basis.”*

#### Core Values: GRACE

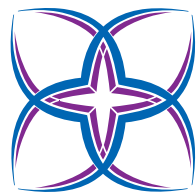
**G**ROUNDED IN FAITH AND THE SCRIPTURES

**R**ESPECT FOR ALL

**A**CEPTANCE OF EVERYONE

**C**OMMUNITY FOCUSED

**E**MMANUEL: “GOD IS WITH US”



# EMMANUEL EPISCOPAL CHURCH





# EMMANUEL

## EPISCOPAL CHURCH

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