WELCOMING GOD. WELCOMING COMMUNITY. WELCOMING YOU.



THE PARISH OF EMMANUEL CHURCH 123rd ANNUAL MEETING , JANUARY 31, 2016 ANNUAL REPORT FOR YEAR 2015 , BUDGET FOR YEAR 2016



THE PARISH OF EMMANUEL CHURCH AGENDA FOR THE 123RD ANNUAL MEETING JANUARY 31, 2016

Opening Prayer

Quorum—Attendance Sheet

Reading of the Warrant

Clerk's Report Minutes of the 122nd Annual Meeting, January 25, 2015

Finance Committee Report

Parish Priest Report

Co-Warden's Report

Membership/Mission Report/Other Reports

Nominating Committee Report

Proposals for the Good of the Parish

Adjournment

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The Reverend Robert Edson Susan Kryczka Susan Kryczkas

Susan Kryczka

John Gooey

The Reverend Robert Edson John Gooey and Susan Kryczka Susan Kryczka Susan Kryczka





WARRANT

THE PARISH OF EMMANUEL CHURCH West Roxbury, Massachusetts 123rd Annual Parish Meeting

SUNDAY, JANUARY 31, 2016 (Snow Date: February 7, 2016)

The 123RD Annual Meeting of the Parish of Emmanuel Church, 21 Stratford Street, West Roxbury Massachusetts, will be held in the Parish Hall on Sunday, January 31, 2016 immediately following the 10:00 a.m. Service, to act on the following:

- 1) The election of Officers of the Parish
- 2) The election of the persons to serve on the Vestry
- 3) The election of two Delegates and one Alternate Delegate to represent the Parish at the Convention of the Episcopal Diocese of Massachusetts
- 4) The election of two Delegates to represent the Parish in the Neponset River Deanery and such other delegates as may come before the meeting

The presentation and receipt of reports from all Parish Officers and organizations and, the conducting of such business as may appropriately come before the assembly.

John Gooey, Co-Warden

Susan M. Kryczka, Co-Warden

MINUTES FROM 2015 ANNUAL MEETING

The Parish of Emmanuel Episcopal Church West Roxbury, MA • January 25, 2015

At 11:20 am the meeting was called to order.

Father Robert opened the meeting with prayer.

Attendance was taken, by-laws circulated and signed by new members.

Warrant was read by Angela Bocage Lemerise.

Motion to accept minutes of the previous year's meeting was unanimously accepted.

Treasurer's Report – John Gooey

We noted that 2104 was the most fiscally sound as the finishing touches are being done on the basement renovations. As the annual report noted, proceeds from the sale of the rectory of \$220,000 have been placed in the Emmanuel Legacy fund, managed by the Diocesan Investment Trust. The carpet fund is also in place to help with the costs of replacing the carpeting in the church. Two diocesan grants have been secured for a total of \$9200. One is a Green Grant to improve building efficiency, the other is to help with our annual mission of the backpack drive for youth on Fire.

The remaining report is available in the Annual report. A motion to accept report including the budget for 2015 was passed unanimously.

Parish Priest Report – Father Robert Edson

Fr. Robert noted that he is excited by the continued enthusiasm of our small parish. For a small group, we continue to support our Sunday services, adult formation, Sunday School, special events, rental groups, yard sale, Blessing of the Animals, Roslindale Farmer's Market and our annual YOF mission just to mention a few. He noted that he had now been here 2 years, and it has been an adventure. Ended by saying how deeply grateful we all are to Jonathan Cleveland for all the work he has done, and also for his partner, Michael Delia.

The report was accepted unanimously.

Senior Warden Report – Ed Fleming

Ed spoke about how many activities the parish has been involved with in the past year. He also noted the election of the new bishop, Alan Gates and his participation in our Easter service on April 27. The installation of our refurbished LaFarge window was also a highlight. He also noted that two of the parishioners most involved in much of our building renovation and activities, Jonathan Cleveland and Michael Delia have moved to Marshfield and are leaving the parish. They will always be in our thoughts and have our gratitude as we look at all they have done to keep us beautiful and solvent.

The report was accepted unanimously.

Junior Warden Report – Terri Halliday

Terri noted that her report thanked all of those involved in the physical support the parish, as well as those involved in supporting our beautiful service each week Other reports on music, lector ministry was noted in the report.

Motion to accept report was approved.

Membership Report and Mission Report - Ed Fleming

We continue to focus on being seen and active in the Roslindale/ West Roxbury community, with the Blessing of the Animals, Roslindale Farmer's Market and our annual YOF mission just to mention a few. The YOF mission was expanded to 300 backpacks (from the previous 150) and was particularly challenging, but we got it done and delivered.

Motion to accept report was approved.

Altar Guild Report – Susan Kryczka

Thanked everyone for their help throughout the year and particularly at the larger holidays.

Nominations and Elections

With Ed Fleming stepping down as senior warden, the nominations for Vestry were introduced. John Gooey and Susan Kryczka will be co-wardens. The nominations were moved to accept, seconded, approved. It was noted that the Vestry should be made up of 2 people holding each of 1, 2, 3 year terms.

Proposals for the Good of the Parish

There were no proposals.

The meeting was adjourned at 12:25 pm.



PARISH PRIEST REPORT



The Reverend Robert Edson

Emmanuel Church is blessed to have such dedicated members who give of themselves to the work and mission of the Episcopal Church in West Roxbury. Everyone has something to offer in our various tasks involving the liturgy, education, outreach, finances, fellowship and care of our worship and meeting spaces. Our facilities are in good shape for use by the parish and the many community groups. It is an example of ecumenical outreach to have the Kingdom Church congregation using our worship space on Sunday afternoons.

Visitors are warmly welcomed and pastoral support is offered to those in need. We work together to fulfill our calling and purpose as a parish community. The ongoing support for our yard sale, parish picnic and Christmas party is much appreciated.

We are indebted to Andy Castiglione for his service in playing for our services and for developing our newly formed choir that has added much to our liturgy.

Our Church School program continues to be led faithfully by Ashley Griffin on Sundays and there has been good response to the Adult Formation programs in the fall and during Lent. Classes for youth and adults are planned to prepare those who wish to be confirmed or received into the Episcopal Church.

We continue to seek ways to make known the presence of Emmanuel Church in the community with newspaper ads and presence at the Roslindale Farmer's Market. Our informative flyers are handed out to people to tell them about Emmanuel Church. The Annual Blessing of the Animals, Christmas party and the Advent service of Lessons and Carols all contributed to giving us a higher profile in the community.

Our major outreach effort with the Youth on Fire program involves filling backpacks with handy items for homeless youths during the winter season. This is a project in which the whole parish takes part assembling the backpacks for distribution.

Our Bishop Alan Gates blessed us with a visit on Easter. The Sisters of the Society of Saint Margaret from Duxbury in December brought us new dimension of the church. We are grateful for the talents of Organist Andy Castiglione who provided music for our services and rejoice in welcoming Esther Kwok as our new organist and choir director.

Our presence at Diocesan Convention and hosting meetings for our Neponset Deanery all contribute toward giving Emmanuel Church a greater profile in the wider church of the Diocese of Massachusetts.

Our thanks to Co-Wardens Susan Kryczka and John Gooey and the members of the Vestry for their service, to Helen Lacouture for assembling the Order of Service and Sunday bulletin, the choir, altar guild, acolytes, ushers and all those who work behind the scenes to make Emmanuel Church a vital and viable parish.

Pobul Edson

Fr. Robert Edson Parish Priest



CO-WARDEN'S REPORT

When we held last year's Annual Meeting on Sunday, January 25, 2015, we had little idea that just two days later we would be attempting to dig out of the first of four major snow storms that would hit Boston between January 27 and February 28, 2015. It seemed as if for the first three months of 2015, all we focused on at Emmanuel was snow removal, ice dams, ice leaks, broken windows due to 6 foot falling icicles, frozen key boxes and keys, whether we'd hold a Sunday service and the complete inability to park anywhere within 2 blocks of the church. It was a winter to remember and we're sure everyone joins us in hoping we won't have to face another one like it for a long time.

We were able to get back to normal by March though the Vestry continued its business through out the winter. We finally finished the basement renovations and the Stratford Street front door and Clement Avenue door restoration. A big thank you goes to Ed Barrett for overseeing this project that took many months. We also had to replace a number of gutters damaged during the winter, which we successfully did as well as repair two major roof leaks, again due to storm damage.

We applied for and received a diocesan Green Grant (2015) to get storm window panels for the windows in the guild room and offices upstairs. These were installed in October. We also applied for a Simple Acts Grant to cover some of the costs for the memorial garden we constructed for Emmanuel which was also partially funded by Dolores Miller's family. We applied for and received a Deanery Grant to help support our Youth of Fire Backpack mission for January, 2016. This provided a \$2,000 grant and the necessity to raise an additional \$1,000 (matching) which we achieved. The backpacks are on target to be packed and delivered in February, 2016.

Despite the winter, we managed to get through Lent and on a glorious Easter Sunday, April 8 with just a trace of snow still left on the ground, we were truly blessed to have Bishop Alan Bates celebrate Easter with us. It was a great occasion with a large turn out and much to be grateful to for after our winter. Our annual yard sale took place on June 20, our annual barbeque on July 23. We also had a new panel covering installed over the LaFarge window and the frame repainted. Fall was a particularly busy season for us. We participated in the Roslindale Farmer's Market with our annual blessing of the animals which took place October 4. Strategic Planning began in November, graciously led by Michael Delia. Our Advent and Christmas seasons can only be described as spectacular. Santa made another outstanding appearance at our Christmas Open House on December 6. Andy Castiglione led our reconstituted choir in Lessons and Carols and with the help of some outside singers, a flutist and Andy's tremendous hard work and perseverance, a Christmas Eve service was created that was so lovely that many in the congregation told us it was the most beautiful service they had ever attended.

There are so many people to thank for helping us in everything we accomplished this year—Michael Delia and Jonathan Cleveland, while they have moved to Marshfield, continue to support us. Jonathan does our advertising and our website updates and Michael is leading us in strategic planning; John Gooey and Terri Halliday who shoveled snow on days that more help was needed; Andy Castiglione who stepped up in June to be our "temporary" organist and then reconstituted the choir with the culmination of our Christmas Eve service on December 24, 2015. No words can express our gratitude. We can only say thank you and that we love you, Andy. We were able to hire a new organist, Esther Kwok who began on December 27 and she is also leading the choir in practice every Tuesday night.

We also have to thank Ashley Griffin our Sunday School teacher whose calm presence has endeared her to us all. Our children's choir made up of Max and Thomas Gooey, Sam Brothers, Stuart Chaban-Griffith—thank you. Thank you to Alexis Fredericks and Seamus Folan for their altar support on Sundays. Also thank you to Maeve Jackson-Scrima and Gioia Jackson-Scrima for their choir assistance and activing as torch-bearers. Everything that you do is important to our parish.

Also thank you to the Vestry—Ed Barrett, Ed Fleming, Teresa Folan, Helen Lacouture, and Ted Gilbert for all that you do every week. And Fr. Robert for leading us every Sunday and all days and in reminding us why we are here—to serve God and each other as true Christians in the best ways we can.

We remain a committed congregation and we look forward to having another successful 2016.

Respectfully submitted by John Gooey and Susan Kryczka







FINANCE COMMITTEE REPORT

2015 IN REVIEW

We remained on a stable financial footing in 2015 with expenditures generally in line with those anticipated in the annual budget. An unexpected expenditure for the year was a substantial bill for repairs to the rain gutters and fascia boards that were damaged by the record snowfall and ensuing ice dams that occurred last winter. It is anticipated that the majority of this money (\$5,655.00) will be compensated after the insurance claim for the damages is settled. We also updated the exterior lighting along the entranceway to the parish hall with motionsensing LED floodlights which besides being an essential safety feature, will reduce electricity consumption for many years to come (\$995.00)

The proceeds of the Rectory sale, totaling 220,000 dollars, deposited in the Emmanuel Legacy Fund, managed by the Diocesan Investment Trust, continue to provide quarterly interest payments that are able to be utilized for the ongoing expenses.

The number of pledging members has remained static in 2016 at 16, despite a generally stable or rising average attendance over the past year. We continue to encourage all members who do not currently do so to consider pledging to support the ongoing ministry of the church in the greater community and beyond.

Thanks to the continued efforts of members of the parish we were fortunate to receive several Diocesan grants in 2015. One was a Green Improvements Grant of \$2,400.00 that was utilized to fit interior storm windows to the Guild Room and offices upstairs to improve insulation and overall building energy efficiency. The others, a Deanery House of Mercy grant and a Deanery Sending and Serving Grant totaling \$2,010.00, that allowed us to continue last year's successful backpack drive supporting the outreach work of Youth On Fire, who serve homeless young people in the area. We acknowledge the tireless work of Susan Kryczka who spearheaded both grant applications.

The conversion of the heating system from fuel oil to natural gas, as well as other green building efficiencies such as weatherproofing and sealing the perimeter doors of the church and parish hall, has continued to yield ongoing savings in our energy costs over the past year. The past year has seen a decline in annual gas heating cost to below \$7,700.00, compared to almost \$13,000.00 in 2014. In the setting of a particularly cold winter last season this is even more significant.

On behalf of the Finance Committee, we thank each and every one of the parishioners who donate their time, talents and money to the ongoing work of Christ at Emmanuel Church. Space does not permit me to individually name all those whose cash and in-kind donations help sustain our small but vibrant parish, but you know who you are.

2016 BUDGET

The budget for 2016 remains a conservative but essentially balanced one, with a modest surplus predicted. Despite the reduction in committed pledges for this coming year, we anticipate some increased revenue from a long term arrangement the Irish Step Dance School and continued rental agreements with the Kingdom Movement Church, the Hatha Yoga group and Young Champions Dance group.

With the Membership committee we continue to explore rental opportunities to make use of the parish hall and increase our regular income stream from rental of the Parish Hall for private social functions

We have budgeted again for a modest increase in the Rector's salary in ongoing appreciation of the sterling leadership and encouragement he always inspires.

Increases in salary expenditure for the current year reflect additional costs for our new full time organist Esther Kwok, our sexton, Bradford Everett, and Sunday School teacher Ashley Griffin.

Diocesan Assessment for 2016 is \$3,439.00, less credit from Roslindale Fund estimated at \$1800.00, for net of \$1,639.00.

Respectfully submitted by John Gooey, on behalf of the Treasurer and Finance Committee

Assets, Liabilities, and Funds Arising from Cash Transactions

For the Year Ending December 31, 2015 (Rounded to the nearest dollar)

ASSETS

Citizens Business Green Checking 1	17,163.00
Citizens Business Green Checking 2	19,667.00
Citizens Money Market	3,729.00
Coca-Cola Shares 100 @ 42.96	4,296.00
Buildings and Contents (insurance value)	2,700,000.00
Total Assets	2,744,855.00
	2,7 1 1,000100
LIABILITIES	_,, ,000100
	0.00
LIABILITIES	
LIABILITIES Accounts payable	0.00

FINANCE COMMITTEE REPORT

Parish of Emmanuel Church Report of 2015 Actual and 2016Budget

	2015 Budget	2015 Actual	Difference	2016 Budget
INCOME				
Pledge	35,467.00	36,076.00	609.00	35,840.00
Non-Pledge Income	1,500.00	1,695.00	195.00	1,500.00
Plate	2,000.00	1,599.00	-401.00	1,800.00
Easter	900.00	1,265.00	365.00	1,200.00
Christmas	900.00	1,622.00	722.00	1,200.00
Faith in God	250.00	0.00	-250.00	250.00
Inti/Birthday	25.00	4.00	-21.00	32.00
Interest Income	2.00	0.00	-2.00	2.00
Investment Income	4,120.00	4,178.00	58.00	4,180.00
Diocesan Grants	3,500.00	4,410.00	610.00	3,500.00
Uncategorized	0.00	0.00	0.00	0.00
Usage	0.00	0.00	0.00	0.00
Yoga	4,400.00	3,605.00	-795.00	4,400.00
Irish Step Dance	0.00	0.00	0.00	7,500.00
Kingdom Movement Church	12,000.00		0.00	13,000.00
Parish Hall other	9,000.00	12,000.00		4,000.00
	9,000.00	4,000.00	-5,000.00	4,000.00
Special events				
Fundraising	2,000.00	1,062.00	-938.00	1,000.00
Gifts	250.00	0.00	-250.00	250.00
Poland Fund	525.00	525.00	0.00	525.00
Operating Income	76,839.00	72,041.00		80,178.00
Altar Guild Funds	1,000.00	813.00	-187.00	1,000.00
Memorial Funds	250.00	0.00	-250.00	250.00
Non-Operating Income	1,250.00	813.00		1,250.00
Total Income	78,089.00	72,854.00		81,429.00
In-Kind Donations		1,439.00		
		1,105100		
EXPENSES				
Salaries				
Rector	16,682.00	16,682.00	0.00	17,100.00
Supply Priest	700.00	545.00	40.00	740.00
Sexton	2,340.00	2,360.00	20.00	2,600.00
Organist	8,400.00	5,200.00	-3,200.00	14,000.00
Church School	800.00	805.00	5.00	1,040.00
Salary Total	28,922.00	25,592.00		34,400.00
Deve (1)				
Benefits	0.00	0.00	0.00	0.00
Rector's Medical/ Dental	0.00	0.00	0.00	0.00
Rector's Pension	0.00	0.00	0.00	0.00
Rector's Auto	2,400.00	3,013.00	613.00	2,800.00
Rector's Dues	0.00	138.00	138.00	1,40
Rector's Discretionary	250.00	0.00	-250.00	250.00
Benefits Total	2,650.00	3,151.00		2,950.00

Parish of Emmanuel Church Report of 2015 Actual and 2016 Budget

	2015 Budget	2015 Actual	Difference	2016 Budget
Utilities				
Gas - Church	14,000,00	7,651.00	-6,349.00	9 500 00
	14,000.00	2,016.00	,	8,500.00
Electric - Church	2,000.00	,	16.00	2,000.00
Water & Sewer (Church)	600.00	390.00	-210.00	500.00
Utilities Total	16,600.00	10,057.00		11,000.00
Property				
Repairs - Church	6,000.00	15,860.00	9,860.00	6,000.00
Property Insurance	5,000.00	6,462.00	1,462.00	6,500.00
Liability Insurance	300.00	162.00	-138.00	200.00
Supplies	300.00	439.00	139.00	400.00
Snow Removal	400.00	1,615.00	1,215.00	1,500.00
Lawn	400.00	25.00	-375.00	100.00
Church Alarms	250.00	252.00	2.00	252.00
	0.00	0.00	0.00	0.00
Property Other			0.00	
Property Total	12,650.00	24,815.00		14,952.00
Other Expenses				
Postage	120.00	0.00	-120.00	120.00
Copier	200.00	0.00	-200.00	200.00
Telephone	1,500.00	1,425.00	75.00	1,596.00
Office Supplies	250.00	198.00	-302.00	250.00
Bank Charges	60.00	131.00	81.00	60.00
Parish Life	250.00	35.00	-215.00	40.00
Organ Maintenance	600.00	825.00	225.00	600.00
Worship & Outreach	250.00	595.00	345.00	250.00
Communications	0.00	0.00	0.00	0.00
Promotion	2,000.00	878.00	-1,122.00	1,000.00
Mission/outreach c'tee	1,000.00	0.00	-1,000.00	1,000.00
Miscellaneous	0.00	300.00	300.00	0.00
	0.00	0.00	0.00	0.00
Other Expenses	200.00	0.00	-200.00	
Parish Mission				200.00
Altar Guild Expenses	1,000.00	867.00	-133.00	1,000.00
Grant Spending	6,500.00	4,410.00	-2,090.00	4,000.00
Total Other Expenses	13,930.00	9,664.00		14,730.00
Diocesan Assessment ¹	2,000.00	2,300.00	300.00	1,639.00
Stokes Loan Repayment	1,317.00	1,316.00	-1.00	1,317.00
Total	3,317.00	3,616.00	1.00	2,956.00
Total Expense	78,069.00	76,895.00		80,988.00
Net Income	20.00	-4,041.00		663.00

Footnotes:

1. Net after Roslindale Fund and misc. credits applied

ACOLYTE/LAY EUCHARIST MINISTRY REPORT

We've had good participation from our younger members this year in participating as Acolyes and Crucifers. Alexis Fredericks and Seamus Folan have done an outstanding job in this area, and for special services, Maeve Jackson-Scrima and Gioia Jackson-Scrima have acted as torchbearers. Thank you all. Our regular Sunday service has included as chalicers, Susan Kryczka and John Gooey. As, always, others are welcome and encouraged to participate.

Respectfully submitted by Susan Kryczka

MISSION AND MEMBERSHIP REPORT

We continue to focus on being seen and active in the Roslindale/ West Roxbury community, with the Blessing of the Animals, Roslindale Farmer's Market and our annual Youth on Fire (YOF). Our YOF mission brings together the use of grant money and donations (both in-kind and cash) to buy items to fill the backpacks, and everyone's assistance to actually stuff the backpacks. We get interest from outside the parish to help with this and this year, YOF is moving to a new location, so our delivery will take place in early February, 2016. We hope our continued support for this mission will bring additional interest in our parish.

Respectfully submitted by Susan Kryczka

MUSIC REPORT

The year 2015 was another wonderful year for music at Emmanuel. I believe that the very soul of the Episcopal service can be found in its music. Our hymns are prayer and spiritual poetry put to music, they serve to deepen our resolve. We were blessed that during a difficult transitional period in our music program Andy Castiglione was able to step forward to carry us forward. It was during this time that he reconstituted our formal Choir. The Choir boasts 12 very committed members and is always on the lookout for more. We are also deeply thankful to Andy for volunteering to lead the very special Advent Lessons and Carol's service and the music portion of the Christmas Eve service. It seems as though we top ourselves year over year. This year saw an expansion of the Children's Choir at these services as well as two of the children's choir serving as torch bearers. The year ended with Andy "passing the torch" to our new music/ choir director. Esther Kwok. She has already proven a wonderful addition to the Emmanuel family. Welcome Esther.

It was a joyful year of music at Emmanuel and I close with reminding everyone that music lifts not only the spirit of those who sing, but those who hear its beauty as well. Special thanks to our Choir and our Children's Choir. Special thanks to our visiting Verger Paul Daley. Very special thanks to Andy Castiglione and Esther Kwok.

Respectfully submitted by Terri Halliday

ALTAR GUILD REPORT

We want to thank everyone who has helped during the year with the weekly altar support and the larger efforts for the holidays. We also invite others to participate in supporting this important part of our service each week. We want to especially thank Alexis Fredericks for her enthusiasm in helping us clean-up every Sunday.

Respectfully submitted by Helen Lacouture and Susan Kryczka

CHRISTIAN EDUCATION REPORT

We continue to build our Christian education series in 2015. Ashley Griffen continues to be our much beloved Sunday School teacher. Often, her students are so engrossed in her lessons and activaties, they seem reluctant to join the adults during the service!

Our Adult Formation series during the fall focused on topics such as, "When Religion and Politics Mix," "The Problem of Evil in God's World", and "The Christian's Concern for Climate Change." All led by Fr. Robert, these timely topics and discussions reveal quite a bit about our daily life and how God is ever present in everything we do. Thank you, Fr. Robert, for your energy and creativity in developing these series.

Respectfully submitted by Susan Kryczka



NOMINATING COMMITTEE REPORT

The Parish of Emmanuel Church — Vestry for 2016

Officers of the Parish One-year term

Co-Wardens Assistant Treasurer Clerk John Gooey, Susan Kryczka Cathy McCarthy Vacant

Vestry Members:

Three-year term Three-year term Two-year term Two-year term One-year term One-year term Denise Costello Amy Fredericks Theresa Folan Helen Lacouture Edward Barrett Ted Gilbert

To represent the Parish at Diocesan Convention of the Episcopal Diocese of Massachusetts Delegate – John Gooey, Delegate - Susan Kryczka. Alternate Delegate – Ed Fleming

> Delegates to represent the Parish in the Neponset River Deanery Susan Kryczka, Gail Halpin-Evans, John Gooey

Nominating Committee: Fr. Robert Edson, John Gooey, Susan Kryczka, Helen Lacouture, Cathy McCarthy

Thank you to Vestry members who are leaving the Vestry after years of service: Angela Bocage Leremise, Ed Fleming, Mark Skillman

OUR MISSION

Emmanuel Church provides a spiritual home for those seeking to celebrate God's love, participate in caring fellowship, and faithfully serve the community.



"We seek to create a welcoming, warm, and vibrant church that nurtures spiritual growth in people of all ages and backgrounds, and faithfully serves the community on a sound fiscal basis."

CORE VALUES: GRACE

Grounded in Faith and the Scriptures Respect for All Acceptance of Everyone Community Focused Emmanuel: "God is with us"





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